



Executive Committee Meeting Minutes
May 26, 2015 at 5:00 pm

Chair Herb Vadney called the Executive Committee meeting to order at 5:05 pm at 34 County Drive Laconia, NH.

In Attendance: Representatives Gallagher, Hurt, Sylvia, Tilton and Vadney.

Absent: Representatives Comtois and Flanders.

Elected Officials Benefits: County Attorney Guldbrandsen was present to ask about the health benefits for the three elected officials. She would like the option to be able to select the site of service plan, but doesn't think the three Elected Department Heads should be required to pay 15% or more. The Executive Committee indicated that it would not be a problem for the County Commissioners to pursue allowing the elected officials the site of service option at no cost. It can be easily justified as a cost savings for the county. Commissioner Taylor stated that the County Commissioners are likely to vote in favor of this at their next meeting.

Minutes: One name adjustment of those absent was corrected. M/Hurt, S/Tilton to approve the 02/17/15 minutes. Unanimous. **Motion passed.**

Finance Department Update: Commissioner DeVoy notified the Executive Committee that an Accountant has been hired and an Accounting Manager position has been created. The recruitment process for the new position is now complete, and if a transfer is approved, they will fill the position. He explained how the reclassification of positions has reduced administrative wages from \$144,287.00 to \$110,199.00. Commissioner Burchell stated he voted in February to look at privatizing the finance department and would still like to pursue this.

Transfer request #2015.01 for \$87,482.00: Commissioner DeVoy requested a transfer is to cover the salaries for previous and current finance employees. Representative Gallagher stated he was involved on the interview committee for the accounting manager position. All three members agreed on the decision to hire the same candidate. Representative Sylvia asked if this transfer would take them through the end of the year. Commissioner DeVoy stated yes. M/Tilton, S/Gallagher to approve transfer #2015.01. Unanimous. **Motion passed.**

Transfer request #2015.03 for \$1,750.00: Commissioner DeVoy stated this line was already over expended due to Nursing Home Administrator Logue thinking that the same processes that

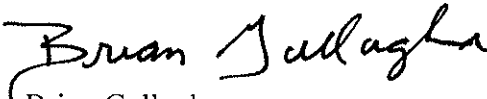
applied last year did not need to be followed this year. Commissioner DeVoy clarified this with Nursing Home Administrator Logue and it will not happen again. Representative Tilton asked if the overtime would continue. Commissioner DeVoy stated that this is an estimate not a guarantee. They are having a problem filing part-time positions. Representative Vadney questioned what happened to transfer #2015.02. Commissioner DeVoy stated it was for less than \$800.00 and it was due to the vacant Billing Coordinator position at the nursing home. M/Gallagher, S/Hurt to approve transfer #2015.03. Unanimous. **Motion passed.**

Review Expenditures: Representative Vadney asked how we are doing with fuel costs with being a pretty cold winter. Commissioner DeVoy will ask Facilities Manager Muzzey for an update on fuels. Representative Sylvia questioned the \$60.00 for part-time finance. Commissioner DeVoy stated it is for the Deputy Treasurer having to sign when Treasurer Muzzey is unavailable. Representative Tilton questioned why we are at 41% in the attorney line. Commissioner Taylor stated it was due to the reduction from 1 full-time to part-time staff working up thru approximately April 1, 2015.

Other: Representative Sylvia gave an update on the Felonies First program. There was also discussion about the Commissioners decision to hire Attorney Fitzgerald. Representative Tilton stated it is not the business of the Executive Committee.

Adjourn: M/Gallagher, S/Hurt to adjourn the meeting at 6:40 pm. Unanimous. **Motion passed.**

Respectfully submitted,



Brian Gallagher

Clerk, Executive Committee